

CIVIL AVIATION AUTHORITY-JAMAICA



RUNWAY-INCURSION REPORT FORM

For use when submitting reports on runway incursions

Date (dd/mm/yy)/...../.....

Time(UTC)

Aerodrome	Manley <input type="checkbox"/> Sangster <input type="checkbox"/> Tinson Pen <input type="checkbox"/>
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Area compromised	
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Type of incursion	Aircraft <input type="checkbox"/> Vehicle <input type="checkbox"/> Pedestrian <input type="checkbox"/> Animal <input type="checkbox"/>
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Agency informed	Time.....(UTC)
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Action taken	
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Risk to Air Traffic	No risk <input type="checkbox"/> Minimal <input type="checkbox"/> Safety not assured <input type="checkbox"/>
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Description of incident	
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Weather Information	
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Controller Name _____	Signature _____
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Copy of completed form to be submitted to: <ul style="list-style-type: none"> <input type="radio"/> The Operator of the Aerodrome <input type="radio"/> The Manager of Air Traffic Service <input type="radio"/> The Flight safety Division 	Received by: _____ (ATS Unit Manager)
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For incursions involving vehicles, note company involved.