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AERONAUTICAL INFORMATION SERVICES

4 Winchester Road,
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AIC

B01/14

09 January,
2014

WHITE
(AIC Colour Code)

SUBMISSION OF INFORMATION FOR DISTRIBUTION UNDER THE AIRAC SYSTEM FOR 2014

The table below shows applicable dates relevant to the pre-determined dates of the AIRAC system (Aeronautical Information Regulation And Control) for publication of aeronautical information for year 2014. These publications are issued in the form of AIP Amendments or AIP Supplements and will be identified by the acronym "AIRAC".

EFFECTIVE AIRAC DATE	LATEST DISTRIBUTION DATE	LATEST DATE FOR AIS HQ TO RECEIVE INFORMATION/DATA
09 January 2014	18 November 2013	30 September 2013
06 February 2014	16 December 2013	28 October 2013
06 March 2014	15 January 2014	21 November 2013
03 April 2014	12 February 2014	20 December 2013
01 May 2014	11 March 2014	20 January 2014
29 May 2014	07 April 2014	14 February 2014
26 June 2014	07 May 2014	17 March 2014
24 July 2014	05 June 2014	15 April 2014
21 August 2014	02 July 2014	13 May 2014
18 September 2014	30 July 2014	11 June 2014
16 October 2014	28 August 2014	08 July 2014
13 November 2014	24 September 2014	05 August 2014
11 December 2014	23 October 2014	03 September 2014
08 January 2015 *	17 November 2014	26 September 2014
05 February 2015	15 December 2014	27 October 2014
05 March 2015	14 January 2015	21 November 2014
02 April 2015	11 February 2015	19 December 2014

* The use of the date in the AIRAC cycle which occurs between 21 December and 17 January inclusive should be avoided as an effective date for the introduction of significant changes under the AIRAC system (ICAO Annex 15, 14th Ed¹ section 6.1.5).

As stipulated in section 6.2.1 of ICAO's Annex 15 (Aeronautical Information Services), in all instances, information provided under the AIRAC system shall be published in paper copy form and shall be distributed by the AIS unit at least 42 days in advance of the effective date for usual** changes, with the objective of reaching recipients at least 28 days in advance of the effective date.

In order for the AIRAC system to operate satisfactorily and according to ICAO Standards and Recommended Practices (SARPs), it is imperative that the AIS Department receives information to be promulgated under the AIRAC system well in advance of the effective date (**no less than 82 working days for usual changes**). Failure to do so will/may result in the effective date and implementation being delayed to the next AIRAC date thereafter.

The objective of submitting before or on these dates is to facilitate processing, verification, preparation, publication and dissemination of information in an efficient, effective and timely manner. It is also to ensure adherence to ICAO's SARPs, rules and regulations according to ICAO Doc. 8126 (AIS Manual) and Annex 15 (AIS). Thus, all technical branches should endeavour to forward raw data to the AIS as early as possible and not wait until the latest date. This applies particularly where lengthy or complicated drafts are concerned. Early receipt will allow the AIS to process the data at a normal speed, whereas late receipt will normally mean that processing will be rushed, increasing the possibility of error.

The AIRAC effective date will not be issued unless there is a high degree of certainty that these ICAO dates will be met.

** Calculations in the table on page 01 of this AIC were specific for usual changes. For major changes AIRAC information shall be distributed at least 58 days in advance of the effective date with the objective of reaching recipients at least 44 days in advance. Therefore, in such cases, the AIS would have to receive the data well in advance of 82 working days in order to meet ICAO requirements.

Any AIRAC cycle date(s) occurring in the 28-day period from 21 December to 17 January inclusive, will not be used for the introduction of significant operational changes, as a result of the holiday period (ICAO Doc. 8126, Chap. 2, page 2-4).

Details on information to be notified by AIRAC can be found in paragraph 6.1.1 and Appendix 4 of ICAO Annex 15 – Aeronautical Information Services.