

Part I - Airworthiness



Jamaica Civil Aviation Authority

Flight Safety Division
4 Winchester Road - Kingston 10 - Jamaica

Aircraft Importation Checklist

(Adding aircraft to Ops Specs)

Type of Operation:

AOC

ATO

Private

Part I - Airworthiness

APPLICANT

Company/Owner/Operator: _____

Aircraft Manufacturer: _____ Model: _____ Registration: _____

Pre-application meeting: Date _____

Formal application meeting: Date _____

Fees collected (if applicable): Date _____

(1) Application to add aircraft to Ops Specs submitted _____

(a) Appendix "A":

Part 1 & 2 Issued _____ Returned _____

Part 3 & 4 Issued _____ Returned _____

CERTIFICATES

(2) **Proof of Ownership** Lease/Purchase Agreement received _____

(3) **Type Certificate** (a) Received _____

(b) Accepted _____ (if applicable)

(4) **C of R** (a) C of R Application received _____ (if applicable)

(b) Confirmation of de-registration received _____ (if applicable)

(c) C of R issued _____

(d) Registration Marks Applied per 1st Schedule requirements?

(e) Registration Plate installed

(5) **Noise Cert.** (a) Submitted _____ (if applicable)

(b) Accepted _____ (if applicable)

(6) **C of A** (a) Export C of A received (original) _____ (if applicable)

(b) Application received _____ (if applicable)

(c) Appendix "A" completed _____

(d) C of A issued _____ (if applicable)

Part I - Airworthiness

- (7) CMR Received _____
- (8) Configuration Chart & Seat Burn Certificate _____
- (9) Insurance Certificate copy _____

MANUALS

- (10) JCAA copies (date received w/rev service):
- (a) MPD _____ MM _____
- (b) Other _____ Flight _____
- (c) Other _____ Other _____
- (11) Company Manuals in place (with revision service):
- (a) MPD MM (A/F)
- (b) MM (P/P) IPC
- (c) SRM Wiring
- (d) _____ _____
- (12) MMEL Received _____
- (13) MEL
- (a) Received _____
- (b) Approved _____ (if applicable)
- (c) Accepted _____ (if applicable)
- (14) Maint. Schedule
- (a) Received _____
- (b) Approved _____ (if applicable)
- (c) Accepted _____ (if applicable)
- (15) Flight Manual
- (a) Received _____
- (b) Approved _____ (if applicable)
- (c) Accepted _____ (if applicable)
- (16) MCM/GMM amendments
- (a) Received _____
- (b) Approved _____
- (c) Accepted _____
- (17) MPM amendments
- (a) Received _____
- (b) Approved _____
- (c) Accepted _____

Part I - Airworthiness

RECORDS

- (18) Electrical Load Analysis _____
- (19) Integration Work scope (additional work record) & DFDR Check _____
- (20) Inspection / Major Incident/Accident - History (refer to App "A") _____
- (21) STC/STAMOD/Major repairs list _____
- (22) External damage chart _____
- (23) AD Compliance list _____
- (24) W & B Report (Ref Directive 15J + or - 0.5% or 5 Years) _____
- (25) Data Plate info (Refer to App "A") _____
- (26) Identification Plate Installed (Third Schedule) _____
- (27) Operators confirmation – all maintenance records received _____
- (28) Copy of Technical log final certification _____
- (29) Hard Time components list _____
- (30) Installed Equipment list _____
- (31) Engine/Propeller limiting Components _____
- (32) Borescope _____ (if applicable)
- (33) Spares Support _____

COMPANY PERSONNEL/TRAINING

- (34) Adequate / qualified staff _____
- (35) Maintenance staff training schedule _____
 - (a) Course syllabus received _____
 - (b) Received _____
 - (c) Approved _____

Part I - Airworthiness

FACILITIES/EQUIPMENT

- (36) Special Tools/Equipment _____
- (37) Facilities/Shops _____

OPS SPECS & SPECIAL OPERATIONS

Ops Specs

- (38) (a) Submitted
(b) Approved
- | | | | | | | | |
|-----|--------------------------|-------|-----|--------------------------|-------|--------------------------|-------|
| A3 | <input type="checkbox"/> | _____ | D41 | <input type="checkbox"/> | _____ | <input type="checkbox"/> | _____ |
| D39 | <input type="checkbox"/> | _____ | D57 | <input type="checkbox"/> | _____ | <input type="checkbox"/> | _____ |
| D40 | <input type="checkbox"/> | _____ | D60 | <input type="checkbox"/> | _____ | <input type="checkbox"/> | _____ |

Special Operations

- (39) ETOPs _____ (if applicable)
- (40) MNPS _____ (if applicable)
- (41) RVSM _____ (if applicable)
- (42) CAT II/III _____ (if applicable)
- (43) RNAV _____ (if applicable)
- (44) ADSB Compliant _____ (if applicable)
- (45) Maintenance Contract Copies
(a) Co. _____ Received _____
(b) Co. _____ Received _____
- (46) Radio Licence _____
- (47) SELCAL _____
- (48) Transponder _____
- (49) Customs Clearance Requirements/Documents _____ (if applicable)

Part I - Airworthiness

ADDITIONAL ITEMS

- () Operators Technical Evaluation Report (if available) _____
- () _____
- () _____
- () _____
- () _____

Remarks:

Inspector Name / No. (Print)

Signature

Date