



# Flight Safety Notification

## General

*Flight Safety Notifications (FSNs) are not mandatory in nature, but provide means such as guidance, methods, procedures and practices acceptable to the Authority for complying with regulations and other requirements in a systematic manner. These are not necessarily the only means of compliance. FSNs may also contain explanations of regulations, other guidance material, best practices or information useful to the aviation community. Unless incorporated into a regulation by reference, FSNs are not regulatory and do not create or change a regulatory requirement. A change of a regulatory requirement may come in the form of a Directive. A Flight Safety Notification is not a Directive.*

## Changes to Airmen Personnel Licences and Medical Certificates

### Reason for Revision

Not applicable

### Purpose

The purpose of this Flight Safety Notification (FSN) is to inform the aviation industry of the resumption in the use of plastic cards and the change in appearance, for the issue of Student Pilot Licences (SPLs) and the issue, addition of ratings and renewal of Air Traffic Controller (ATC) Licences, by the Jamaica Civil Aviation Authority (JCAA), in accordance with Jamaica's Civil Aviation Regulations (CARs), 2012, as amended. The licence card bearing a measurement of 3.375" x 2.125" remains unchanged.

Additionally, this FSN also serves to notify the aviation industry of the continued use of certificate quality paper for the issue and renewal of medical certificates, by the JCAA, pursuant to the Jamaican Civil Aviation Regulations (CARs), 2012, as amended.

This FSN supersedes FSN-GN-2024-01 for Student Pilot Licence holders and Air Traffic Controllers.

### References

- 1) International Civil Aviation Organization (ICAO) Annex 1
- 2) CARs, 2012 as amended, Eight "A" Schedule, Subpart B, Subsection 8.018 and its associated appendices.
- 3) CARs, 2012 as amended, Eight "B" Schedule, Subpart B, Subsection 8.715
- 4) FSN-GN-2024-01

## **Applicability**

This FSN applies to all airmen holding a Jamaican issued licence as follows:

- 1) Student Pilot Licence holders
- 2) Air Traffic Controllers
- 3) Holders of a Class 1, Class 2 and Class 3 Medical Certificates

**THE LICENCES WILL NO LONGER DISPLAY AIRMEN PHOTOGRAPHS.**

## **Effectivity**

This FSN will take effect on Wednesday, December 17, 2025.

## **Definitions**

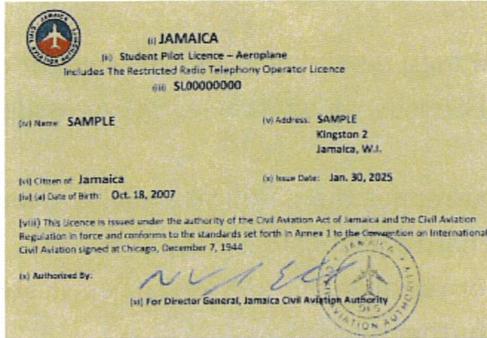
Not applicable

## **Background**

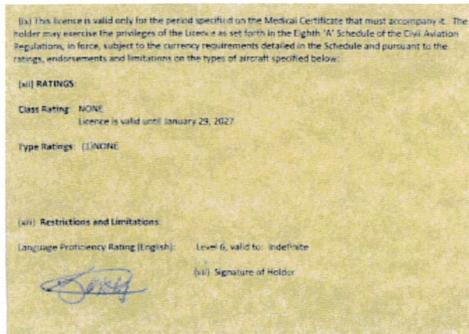
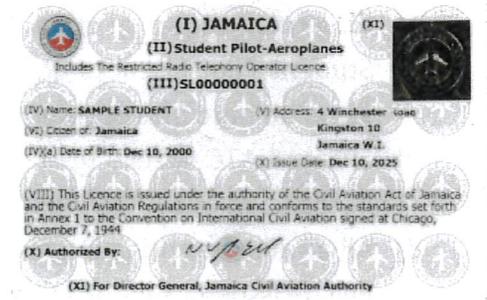
Due to technical difficulties experienced with the previous Personnel Licensing Application System, the JCAA has issued licences using certificate quality paper. The use of certificate quality paper will cease effective December 17, 2025, for the issue of Student Pilot Licences and Air Traffic Controller Licences. The Authority will resume the use of hard plastic cards for SPLs and ATC licences **only**, until otherwise advised. Other licence types will transition to the hard plastic type on a phased basis.

**Current Licences – Front & Back**

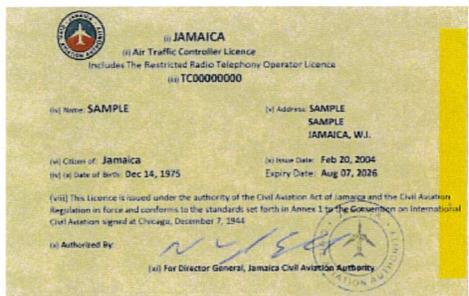
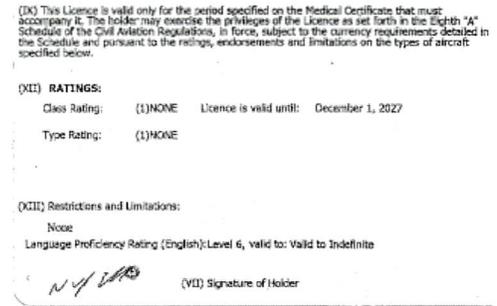
**New Licences – Front & Back**



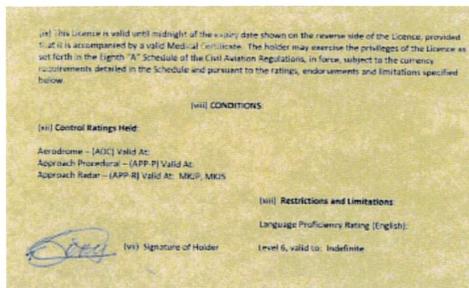
**SPL – Front**



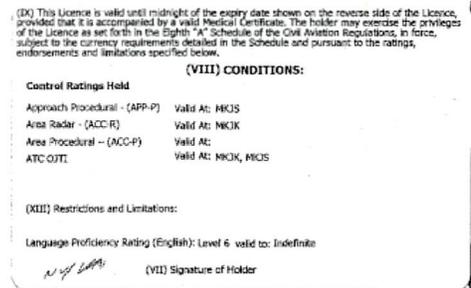
**SPL – Back**



**ATC Licence - Front**



**ATC Licence – Back**



## Action

- 1) All airmen requiring initial, renewal, addition of ratings, amendment or replacement of Student Pilot Licences and Air Traffic Controller Licences, as applicable, will be issued same on hard plastic cards.
- 2) SPL and ATC licence holders will be required to surrender the certificate quality paper licences, as applicable, in exchange for the normal hard plastic card licence at no cost.
- 3) All airmen requiring initial, renewal, amendment or replacement of medical certificates will be issued using certificate quality paper, until further advised.
- 4) Airmen will be required to physically sign the back of the medical certificates for validity as well as for security reasons.
- 5) With the exception of current license holders exchanging their paper license for a hard plastic card, all applicable fees remain unchanged.

Approved by: \_\_\_\_\_



Date: (17/12/2025)

Noel Ellis  
Director, Flight Safety  
*for* Director-General of Civil Aviation  
Jamaica Civil Aviation Authority